**Architecture Review and Covenant Compliance (AR-CC)**

Monthly Committee Meeting

Saturday December 3, 2016

Members: Lucy O’Malley Marlene Keys Susie Reinhart Paula Dunlap

Board Member: Bill Seiler

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| Topic of Discussion | Notes/Details | Action |
| Call to OrderMinutes | Meeting was called to order at 10:00AM | The November 2016 minutes were reviewed and approved. |
| Old Business | Second Violation letters will be sent next week. Residents can correct the violation, ask for an exception, a hearing, or pay a fine.Bill Seiler is working on the exterior policy. The recommendations should be ready by the January meeting. | Susie talked to Unit 700, they received a verbal approval from the Management Company to put up the name stone before they moved in. They also advised they did not receive the first letter. |
| New Business | Unit 201 – Satellite DishPaula Dunlap was elected as the new chairperson and Lucy O’Malley is fill in when needed.  | Automatic approvalPaula will begin her new duties effective March 2017. |
| Next Meeting | Next meeting will be January 7 , 2017 |  |
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